

**PORT OF BREMERTON**  
**BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**

**MINUTES**

November 26, 2019  
6:00 PM

Bill Mahan Conference Room  
Port Administration Offices  
Bremerton Nat'l Airport Terminal Bldg  
8850 SW State Hwy 3, Bremerton

**Commissioners and Staff Present**

Commissioners

Larry Stokes  
Cary Bozeman  
Axel Strakeljahn

Staff Members

Jim Rothlin  
Fred Salisbury  
Sherman Hu  
Arne Bakker  
James Weaver  
Warren Hendrickson  
Ginger Waye  
Anne Montgomery, Atty

**Call to Order**

President Stokes called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

**Approval of Agenda**

**It was moved by BOZEMAN, seconded by STRAKELJAHN to:**

Approve the Agenda as presented.

**MOTION CARRIES, 3-0**

**Consent Items**

- A. Minutes of the regular business meeting and executive session of November 12, 2019.
- B. Payment of checks #80224 and #901075 and #901076 and #80232 through #80307 and #901077 and #901078 through #901079 and #901080 through #901081 and #901082 and #80317 through #80383 and #901083 through #901085 and #80384 through #80385 and #80393 through #80434 from the General Fund for \$446,876.47; #80225 through #80231 and #80308 through #80316 and #80386 through #80392 from the Construction Fund for \$663,058.45.

**It was moved by BOZEMAN, seconded by STRAKELJAHN to:**

Approve the Consent Items as presented.

**MOTION CARRIES, 3-0**

## Citizen Comments - None

### Action Items

#### 1. Final Budget for Calendar Year 2020

*Presented by Sherman Hu, Chief Financial Officer*

*(due to technical issue with the PowerPoint, Action Item 1 was presented following Action Items 2 and 3)*

##### 1.1 Budget Presentation

CFO Hu provided the budget presentation highlighting the 2020 Port directives and stated there were no revisions from the preliminary budget

##### 1.2 Public Hearing

President Stokes opened the public hearing at 6:20 p.m.

**Roger Gay, South Kitsap Taxpayer:** Spoke to the Port making more investments in buildings and expanding infrastructure than he has seen before and is glad to see it happening especially while not raising taxes.

The public hearing was closed at 6:23 p.m.

##### 1.3 Action Items

- a. Resolution 2019-15 providing for a regular property tax levy and all allowable levies for calendar year 2020.

**It was moved by STOKES, seconded by BOZEMAN to:**

Approve Resolution 2019-15 with no tax increase in the general tax levy.

**MOTION CARRIES, 3-0**

- b. Resolution 2019-16 providing a limit factor for the regular levy for the 2020 calendar year to determine future years' levies and to enable the Port to bank excess levy capacity.

**It was moved by STRAKELJAHN, seconded by BOZEMAN to:**

Approve Resolution 2019-16 providing a limit factor for the regular levy for the 2020 calendar year to determine future years' levies and to enable the Port to bank excess levy capacity.

**MOTION CARRIES, 3-0**

- c. Resolution 2019-17 adopting the final budget for calendar year 2020.

**It was moved by STOKES, seconded by STRAKELJAHN to:**

Approve Resolution 2019-17 approving and adopting the 2020 Final Budget.

Following discussion;

**MOTION CARRIES, 3-0**

- d. Resolution 2019-18 filing the final budget and submitting request for tax levies for calendar year 2020 with the Clerk of the Board of County Commissioners.

**It was moved by BOZEMAN, seconded by STRAKELJAHN to:**

Approve Resolution 2019-18 filing the final budget and submitting request for tax levies for calendar year 2020 with the Clerk of the Board of County Commissioners.

**MOTION CARRIES, 3-0**

The Board provided closing comments.

2. Final Acceptance of Olympic View Industrial Park Building #5 Roof Replacement Project with Flynn BEC LP  
*Presented by Fred Salisbury, Chief Operations Officer*

Following presentation and discussion;

**It was moved by BOZEMAN, seconded by STRAKELJAHN to:**

Approve as final the construction contract for OVIP Building #5 with Flynn BEC LP in the amount of \$343,786.

**MOTION CARRIES, 3-0**

3. Lease Agreement for Olympic View Industrial Park Building #1, Suite A, with Rosario & Rosario LLC dba Ideal Commercial Uniforms  
*Presented by Arne Bakker, Director of Business Development*

Following presentation and discussion;

**It was moved by STOKES, seconded by STRAKELJAHN to:**

Approve the Rosario & Rosario security deposit in the amount of \$10,817.76 to be paid in two (2) installments.

**MOTION CARRIES, 3-0**

**It was moved by STOKES, seconded by STRAKELJAHN to:**

Approve the lease agreement for Olympic View Industrial Park Building #1, Suite A, with Rosario & Rosario LLC dba Ideal Commercial Uniforms

**MOTION CARRIES, 3-0**

**Commission New Business** - None

**Staff Reports**

*Jim Rothlin, Chief Executive Officer*

- Attended the Kitsap Business Association (KBA) membership meeting during which Commissioner Bozeman made a presentation. Commissioner Strakeljahn also attended.
- Reported on the Port annual community meeting held last week which was well-attended. Commended staff for their outstanding work on coordinating the meeting.
- Reported on the recent Washington Public Ports Association (WPPA) annual meeting and provided highlights from the economic development committee meeting. He noted WPPA just launched a business chat room as a method of reaching out and collaborating with other Ports.
- The Port received a request from the Navy to provide an endorsement letter to be included with a letter from Admiral Gray to the Governor regarding transportation issues. An endorsement letter has been prepared for commissioner signature and will be forwarded to the Navy.

**Commission Reports**

*Commissioner Bozeman*

- Recently had lunch with Commissioner-Elect Gary Anderson and feels he will do a good job and add to the organization. He welcomed Commissioner-Elect Anderson aboard.
- With end of year approaching, noted it has been a good year – he discussed some of the things accomplished at the marinas, airport, and industrial park. The Port has done a good job and leadership and staff should be proud of that.

*Commissioner Strakeljahn*

- Provided highlights on transportation and aviation issues that were discussed at WPPA conference. Warren Hendrickson, Airport Manager, responded to questions from the Board regarding the State's plan to determine where to site a new commercial airport.

*Commissioner Stokes*


- Thanked the crew and fellow port commissioners for the recognition provided him at the community meeting and his wife, Shirley, sent thanks for the roses that were presented to her. He will hate to see the next meeting come as it will be his last. He noted that 40 years ago today he began his first stint as port commissioner when he filled an unexpired term in 1979.

**Executive Session - None**

**Adjournment**

There being no further business before the Board, the meeting was adjourned at 6:45 p.m.

Submitted,



Jim Rothlin  
Chief Executive Officer  
December 5, 2019

Approved,



Axel Strakeljahn  
Commission Secretary  
December 10, 2019

