

PORT OF BREMERTON
AGENDA SUMMARY

Agenda Item No: Action Item #2
Subject: Notice of Award: Signature Roof Services, LLC. – Roof Replacement of OVIP#7 (Quinault Building) Port Project Number 04-24-40014-C
Exhibits: None
Prepared By: James Goodman, Director of Facilities and Property Development
Meeting Date: May 14, 2024

Summary:

The roof of OVIP #7 (Quinault Building) has reached the end of its effective life span and has several leaks throughout the metal roof. On March 26, 2024, the Port Commission gave authorization to Port staff to go out to bid for a roof overlay replacement.

On May 7, 2024, a total of four bids were received. Signature Roof Services, LLC of Kent, Washington offered the low bid, including sales tax, at \$229,320. The highest bid received was \$355,056. Included is the alternate bid for the installation of new interior heating units.

Port staff has completed their due diligence on Signature Roof Services and finds the company in good standing. The company has shown a significant level of expertise in commercial roofing installations with favorable reviews on quality of work, schedule, and ability to remain within budget.

Cost:

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|---|------------------|
| Signature Roofing LLC Bid Total Cost | \$229,320 |
| Base Bid (Re-Roof System \$170,625) | |
| Alternate #1 (New Internal Heating Unit Installed \$58,695) | |

Fiscal Impact:

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| 2024 Capital Budget Balance - OVIP 7 Roof & Gutters | \$150,000 |
| 2024 Capital Budget Balance - Site, Utilities, Building Improvements | \$276,141 |

Project Total Cost \$229,320
 -\$150,000 OVIP 7 Roof and Gutters
 -\$79,320 Site, Utilities, Building Improvements

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|--|------------------|
| Remaining Balance - OVIP 7 Roof & Gutters | \$ 0 |
| Remaining Balance - Site, Utilities, Building Improvements | \$196,821 |

Strategic Purpose:

This action conforms with the Port's strategic plan of Goal 6 to develop and fund a 20-year asset replacement/major maintenance schedule.

Recommendation:

Port staff recommends the construction contract bid award of OVIP#7 Roof Replacement to Signature Roof Services, LLC. Bid award to include Base Bid and Alternate #1 to a total amount of \$229,320 and authorize the CEO to issue notice to proceed.

Motion for Consideration:

Move to award the construction contract for the OVIP #7 Roof Replacement to Signature Roof Services, LLC to include the Base Bid and Alternate #1 for a total contract amount of \$229,320 which includes sales tax, and authorize the CEO to execute the contract and issue the notice to proceed.

APPROVED 5/14/24