

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

M I N U T E S

October 10, 2023
10:00 AM

Bill Mahan Conference Room
Port Administration Offices
Bremerton Nat'l Airport Terminal Bldg
8850 SW State Hwy 3, Bremerton
Remote Option via Zoom

Commissioners and Staff Present

Commissioners

Axel Strakeljahn
Gary Anderson - Remote
Cary Bozeman

Staff Members

Jim Rothlin
Arne Bakker
Jeremiah Wiley
James Weaver
James Goodman
Monroe Whitman IV
Ginger Waye
Stephanie Frame
Anne Montgomery, Atty - Remote

Call to Order

President Strakeljahn called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

Approval of Agenda

It was moved by STRAKELJAHN, seconded by BOZEMAN to:

Approve the Agenda as presented.

MOTION CARRIES, 3-0

Consent Items

- A. Minutes of the regular business meeting and executive sessions of September 26, 2023.
- B. Payment of checks #901976 through #901981 and #E01676 and #901982 and #901983 through #901986 and #85285 through #85309 and #E01677 through #E01690 and #901987 through #901990 and #901991 and #901992 through #901993 and #901994 from the General Fund for \$244,662.09.
Payment of checks #901995 through #901999 and #85310 through #85327 and #E01691 through #E01705 from the General Fund for \$70,114.99.

It was moved by BOZEMAN, seconded by ANDERSON to:

Approve the Consent Items as presented.

MOTION CARRIES, 3-0

Information Items

1. Port Orchard Waterfront Properties Status Update – Troy Bussey, Pioneer Technologies

James Weaver introduced the topic providing history on the purchase of the properties and the environmental grant process which included a \$130K Washington State Department of Commerce (DOC) grant and an \$800K Environmental Protection Agency (EPA) Brownfields multipurpose grant.

Using a PowerPoint presentation, Mr. Bussey provided detail and led discussion on the following:

- The properties being environmental remediation sites (aerial site plan provided)
- The highly regulated process and all that is involved in environmental cleanups noting this project has a fair number of issues that add complexity.
- Overview of Pioneer's completed work and their current efforts on an Interim Action Work Plan
- Next steps

Mr. Weaver and Mr. Bussey responded to questions and comments from the Board and staff and there was discussion on project timing. It was noted that consideration will be taken on timing for current building tenants.

Citizen Comments - None

Action Items

1. Federal Aviation Administration (FAA) Release for Airport Industrial Way
Presented by Monroe Whitman IV, Airport Manager

Following presentation and after questions were addressed;

It was moved by BOZEMAN, seconded by STRAKELJAHN to:

Approve the Instrument of Release for Bremerton National Airport Surplus Property Airport Industrial Way and authorize the CEO to execute the Release.

MOTION CARRIES, 3-0

Staff Reports

Jim Rothlin, Chief Executive Officer

- Reported on employee anniversaries providing a brief background on each individual:
 - Brian Robinson, Marina Maintenance Lead – 34 years
 - 1st Year Anniversaries:
 - Ellen Ataie – Contract Administrator
 - Monroe Whitman IV – Airport Manager
 - Tami Brackenbury, Marina Administrative Specialist
 - Marco Baladad, Airport Maintenance I
- Provided an overview of the recently held Port Community Meeting and recognized Marketing & Communications Coordinator Erica Filler for her efforts in leading the organization of the event and other employees that were closely involved.
- Along with Commissioner Strakeljahn and other staff, including marina personnel, met with Kristin Meira, Director of Government Affairs, American Cruise Lines for lunch on the American Spirit ship. He provided background on the cruise line company.
- Will be attending the Pacific Northwest Waterways Association (PNWA) conference in Vancouver Washington to review current policies and discuss the Washington DC agenda to see if the upcoming trip fits for the Port.

Commission Reports / New Business

Commissioner Strakeljahn

- Congratulated the employees reaching their anniversary milestones.
- Thanked staff for their work on the Community Meeting stating it is important to get our message out.

Commissioner Bozeman

- Discussed the success of the Community Meeting and thinks we can grow it making it bigger and better in the future. He highlighted the points made during his speech at the meeting.

Executive Session

President Strakeljahn recessed the meeting at 11:00 a.m. and reconvened into executive session at 11:05 a.m. for approximately 15 minutes to consider the price and terms at which real estate may be leased or sold when public discussions could disadvantage the Port's negotiations [RCW 42.30.110(1)(c)].

At 11:20 a.m. the regular meeting was reconvened.

Adjournment

There being no further business before the Board, the meeting was adjourned at 11:20 a.m.

Submitted,



Jim Rothlin
Chief Executive Officer
October 19, 2023

Approved,



Cary Bozeman
Commission Secretary
October 26, 2023