

**PORT OF BREMERTON**  
**BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**

**M I N U T E S**

January 24, 2023  
6:00 PM

Bill Mahan Conference Room  
Port Administration Offices  
Bremerton Nat'l Airport Terminal Bldg  
8850 SW State Hwy 3, Bremerton  
Remote Option via Zoom

**Commissioners and Staff Present**

Commissioners

Axel Strakeljahn  
Gary Anderson  
Cary Bozeman

Staff Members

Jim Rothlin  
Arne Bakker  
Jeremiah Wiley  
James Weaver  
James Goodman  
Monroe Whitman IV  
Ginger Waye  
Stephanie Frame  
Anne Montgomery, Atty

**Call to Order**

President Strakeljahn called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

**Approval of Agenda**

**It was moved by BOZEMAN, seconded by ANDERSON to:**

Approve the Agenda as presented.

**MOTION CARRIES, 3-0**

**Consent Items**

- A. Minutes of the regular business meeting and executive session of January 10, 2023.
- B. Payment of checks #901696 through #901699 and #901700 and #901701 and #901702 and #84519 through #84555 and #E01300 through #E01314 and #901703 through #901705 and #901706 through #901709 from the General Fund for \$309,001.28.  
Payment of checks #901710 through #901711 and #901712 and #84556 through #84587 and #E01315 through #E01333 from the General Fund for \$156,252.84.

**It was moved by STRAKELJAHN, seconded by ANDERSON to:**

Approve the Consent Items as presented.

**MOTION CARRIES, 3-0**

## Information Items

1. Federal and State Lobbying Report – Desimone Consulting Group (DCG)

Rose Feliciano, DCG, addressed the State lobbying effort detailing the legislative long session which is scheduled to adjourn on April 23, 2023. She described the capital budget process for submitting an appropriations request noting she is working with Representative Caldier on the Port Orchard Marina Breakwater Replacement request and has also reached out to Representative Hutchins and Senator Randall of the 26<sup>th</sup> District. She responded to questions and comments from the Board.

Liz Fortunato addressed the federal effort stating that although the Port was not awarded Port Infrastructure Development Program (PIDP) grant funding last year which was applied for through U.S. Department of Transportation Maritime Administration (MARAD), a debrief meeting with MARAD was secured which provided insight into what could be addressed for this year's application which is due April 28. It was noted that the Port scored well in Tier 1 and Tier 3, but not Tier 2 which included "freight". She explained the process being used to strengthen that portion of the application. Ms. Fortunato addressed questions and comments from the Board. James Weaver, Director of Marine Facilities, addressed comments on potential environmental mitigation and expected letters of support.

Ms. Fortunato also addressed the efforts to accelerate Federal Aviation Administration's (FAA) project/funding for a new airport approach lighting system at Bremerton National Airport. After communication with Senator Cantwell's office, they successfully reached out to FAA's Washington DC office and there is now a high probability that the project will be accepted with the potential for construction to begin this summer. Airport Manager Monroe Whitman provided background on this FAA project.

**Citizen Comments - None**

## Action Items

1. Final Acceptance of Airfield Lighting LED Precision Approach Path Indicator (PAPI) Installation Project #02-21-0270B with Colvico, Inc.

Presented by Monroe Whitman IV, Airport Manager. Following Board discussion:

**It was moved by ANDERSON, seconded by BOZEMAN to:**

Accept as final the Airfield Lighting LED PAPI Installation Project with Colvico, Inc., for a total of \$91,660.00 plus WSST.

**MOTION CARRIES, 3-0**

## **Staff Reports**

### *Jim Rothlin, Chief Executive Officer*

- Awarded a \$130,000 grant for soils cleanup at the Bay Street properties. Reported on the collaboration with Pioneer for testing, reporting, and submitting the grant application.
- Discussed upcoming participation in the Seattle Boat Show which is being held in-person for the first time since the Covid pandemic.
- Conducted meetings with the City of Port Orchard on marina parking due to their new pump station construction.
- Having a meet and greet later this week with new Washington Public Ports Association (WPPA) Executive Director, Eric ffitch.
- Discussed upcoming trip to Washington DC with Pacific Northwest Waterways Association (PNWA) to promote the Port's application for funding for the Port Orchard Marina breakwater replacement project.

## **Commission Reports / New Business**

### *Commissioner Bozeman*

- Walked the Marina Square project and noted the project worked. Discussed the amenities it provides to downtown Bremerton and credited the developer for making it through Covid.
- Discussed the pursuit for grant funding for the breakwater project and the need to be prepared for the Port to fully fund it if no outside funding is received.
- In response to Commissioner Bozeman's question, Mr. Weaver addressed the damage that was done at the marinas during the high tides and low barometric pressure event(s).

### *Commissioner Anderson*

- Although the Marina Square project was hard-fought, it was successful and elevates the Bremerton Marina to have that parking. Feel the same way about the Port Orchard Marina breakwater project; it will get figured out and we will succeed.
- Noted that Mr. Rothlin gave a great presentation to the Kitsap Commercial Investment Brokers (KCIB) group. It was well received with a lot of positivity and appreciation.

### *Commissioner Strakeljahn*

- In response to Commissioner Strakeljahn's question, Mr. Weaver addressed the use of three of the trucks at the marina.
- Will be attending the Puget Sound Regional Council (PSRC) Executive Board meeting on Thursday.

**Executive Session**

President Strakeljahn recessed the meeting at 6:50 p.m. and reconvened into executive session at 6:55 p.m. for approximately 25 minutes for the purpose of considering the price and terms at which real estate may be leased or sold when public discussions could disadvantage the Port’s negotiations [RCW 42.30.110(1)(c)]. At 7:20 p.m. executive session was extended approximately 5 minutes.

At 7:30 p.m. the regular meeting was reconvened.

Following Board discussion:

**It was moved by STRAKELJAHN, seconded by ANDERSON to:**

Entertain a future option of creating a Letter of Intent (LOI) to provide an avenue for infrastructure for the Circuit of the Northwest project and authorize the CEO to work with legal to create and execute such LOI.

**MOTION CARRIES, 2-1**      Yes: Strakeljahn; Anderson   No: Bozeman

**Adjournment**

There being no further business before the Board, the meeting was adjourned at 7:37 p.m.

Submitted,

Approved,



Jim Rothlin  
Chief Executive Officer  
February 9, 2023



Cary Bozeman  
Commission Secretary  
February 14, 2023