

**PORT OF BREMERTON**  
**BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**

**MINUTES**

November 23, 2021  
6:00 PM

**Remote Access Only**  
**Zoom Meeting ID: 335 903 0010**  
**Zoom Call-In: (253) 215-8782**  
**BKAT Live Stream**

**Commissioners and Staff Present**

Commissioners

Cary Bozeman  
Axel Strakeljahn  
Gary Anderson

Staff Members

Jim Rothlin  
Fred Salisbury  
Arne Bakker  
James Weaver  
Warren Hendrickson  
Ginger Waye  
Taylor Korizon  
Anne Montgomery, Atty

**Call to Order**

President Bozeman called the meeting to order at 6:00 p.m.

**Approval of Agenda**

**It was moved by BOZEMAN, seconded by STRAKELJAHN to:**

Approve the Agenda as presented.

**MOTION CARRIES, 3-0**

**Consent Items**

- A. Minutes of the regular business meeting and executive session of November 9, 2021.
- B. Payment of checks #901443 and #901444 and #901445 through #901448 and #901449 and #E00738 and #83054 and #83057 through #83071 and #E00739 through #E00743 and #E00744 and #E00745 from the General Fund for \$352,251.22; #83055 through #83056 from the Construction Fund for \$37,097.46. Void Check #901411
- Payment of checks #E00746 and #83072 through #83080 and #E00747 through #E00752 from the General Fund for \$31,508.70.
- Payment of checks #901450 through #901452 and #E00753 and #E00754 and #83081 and #83086 through #83121 and #E00755 through #E00767 from the General Fund for \$103,105.69; #83082 through #83085 from the Construction Fund for \$12,536.75.

**It was moved by BOZEMAN, seconded by ANDERSON to:**

Approve the Consent Items as presented.

**MOTION CARRIES, 3-0**

## Information Items

1. Hazardous Substance Tax / Petroleum Products Tax (HST/PPT) Impact on State Airport Revenue – Chris Herman, Washington Public Ports Association (WPPA)

CEO Jim Rothlin introduced Chris Herman, WPPA's Senior Director, Trade & Transportation.

Mr. Herman provided a presentation on the 2022 aviation legislative priorities of WPPA and the Washington State Aviation Alliance (WSSA) related to the HST/PPT and its diversion from aviation to the state's general fund which puts the state in non-compliance with federal requirements for use of those taxes which are supposed to be used to benefit aviation. He detailed the investment needs in Washington and the economic impact from airport-related activities in the state which contributes \$851M in tax revenue to the state's general fund. He listed the aviation funding lost due to this diversion of revenue highlighting the importance of passing legislation requiring the state to come into compliance. WPPA and WSSA will continue to work this legislative agenda.

## Work Study Session

1. Redistricting of Port Commissioner Districts – Gavin Jaravata, FLO Analytics.

Ginger Waye, Executive Assistant, provided a timeline for the redistricting process culminating with an anticipated public hearing and boundary approval at the January 11, 2022 meeting. She introduced Gavin Jaravata, FLO Analytics GIS Technician.

Mr. Jaravata described the redistricting requirements and population balance explaining that the deviation range between commissioner districts must be below 10%; should be below 5%; and always aspire toward 0%. He provided the overall population change which increased from 105,572 in 2010 to 116,533 in 2020:

District 1 – 38,478

District 2 – 37,992

District 3 – 40,063

The overall population deviation range between the three districts is 5.3%. Three map scenarios were provided: Scenario 0 with boundaries remaining the same; Scenarios 1 and 2 both provide for deviation ranges of 0.6% with minor differences in the boundary lines changes with Districts 1 and 2 reaching into District 3. After discussion, Scenario 1 was chosen as the map to provide to the public for comment.

**Citizen Comments - None**

**Action Items**

1. Final Budget for Calendar Year 2022

*Presented by Jim Rothlin, Chief Executive Officer*

1.1 Budget Presentation

CEO Rothlin provided the budget presentation highlighting the criteria used in developing the budget and noting the only change from the Preliminary Budget was the move of \$2,000 from the Future Economic Development Opportunities line item to a Commission requested sponsorship of the Recreational Boating Association of Washington.

1.2 Public Hearing

President Bozeman opened the public hearing at 6:51 p.m. No public comments were received, and the public hearing was closed at 6:52 p.m.

1.3 Action Items

- a. Resolution 2021-04 providing for a regular property tax levy and all allowable levies for calendar year 2022.

**It was moved by STRAKELJAHN, seconded by BOZEMAN to:**

Approve Resolution 2021-04 with no tax increase in the general tax levy.

**MOTION CARRIES, 3-0**

- b. Resolution 2021-05 providing a limit factor for the regular levy for the 2022 calendar year to determine future years' levies and to enable the Port to bank excess levy capacity.

**It was moved by ANDERSON, seconded by STRAKELJAHN to:**

Approve Resolution 2021-05 providing a limit factor for the regular levy for the 2022 calendar year to determine future years' levies and to enable the Port to bank excess levy capacity.

**MOTION CARRIES, 3-0**

- c. Resolution 2021-06 adopting the final budget for calendar year 2022.

**It was moved by STRAKELJAHN, seconded by ANDERSON to:**

Approve Resolution 2021-06 adopting the Final 2022 Budget.

**MOTION CARRIES, 3-0**

- d. Resolution 2021-07 filing the final budget and submitting request for tax levies for calendar year 2022 with the Clerk of the Board of County Commissioners.

**It was moved by ANDERSON, seconded by BOZEMAN to:**

Approve Resolution 2021-07 filing the final 2022 budget documents and submitting request for tax levies in the amounts indicated with the County Clerk of the Board of County Commissioners and the Kitsap County Assessor's Office.

**MOTION CARRIES, 3-0**

2. Final Acceptance of the South Hangar Site Phase 1 Development Construction Project with Nordland Construction NW, Inc.

*Presented by Warren Hendrickson, Airport Manager*

Following presentation and discussion;

**It was moved by BOZEMAN, seconded by ANDERSON to:**

Approve as final the South Hangar Project Phase 1 construction contract with Nordland Construction NW, Inc. in the amount of \$2,402,766.80.

**MOTION CARRIES, 3-0**

3. Bid Authorization for Hangar Building 7 Stormwater Repair Project

*Presented by Warren Hendrickson, Airport Manager*

Following presentation and discussion;

**It was moved by BOZEMAN, seconded by STRAKELJAHN to:**

Authorize Port staff to proceed with the bid call for the Hangar 7 Stormwater Repair Project.

**MOTION CARRIES, 3-0**

## **Staff Reports**

*Jim Rothlin, Chief Executive Officer*

- The Port is interested in getting some of the federal infrastructure package resources directed toward the Port Orchard Marina Breakwater Replacement project. Although we are currently applying for grants we are also in discussions with a federal lobbyist as it would be beneficial to have someone with “boots on the ground” to assist. He provided background on the lobbyist and will report back if it is determined this is something his firm can help with.
- Provided an overall Port presentation to Kitsap Commercial Investment Brokers (KCIB) and have upcoming presentations scheduled with Leadership Kitsap; Bremerton Rotary; and Kitsap Economic Development Alliance (KEDA).

- The Port will be participating more heavily this year in the Port Orchard Festival of Chimes and Lights noting it will be a modified celebration due to Covid. Director of Marine Facilities, James Weaver, provided detail on the Port's participation.
- Next month, December 14 may be the only Commission meeting. It will be determined at that time if the December 28 meeting will be cancelled.

### **Commission Reports / New Business**

#### *Commissioner Strakeljahn*

- Reported on the Kitsap Regional Coordinating Council (KRCC) TransPOL meeting.
- Discussed the importance of the upcoming KRCC legislative reception in getting Kitsap recognized and becoming a higher priority with the state.
- Puget Sound Regional Council just completed a Space Study and its economic impact on the Puget Sound region; would like to schedule an overview of that at an upcoming Commission meeting after the first of the year.

#### *Commissioner Anderson*

- Was glad to see CEO Rothlin at KCIB – the Port is a good barometer on the economic health of the community. Would like for Mr. Rothlin to consider making a presentation to Port Orchard Bay Street Association (POBSA).

#### *Commissioner Bozeman*

- Discussed his displeasure with the crisis the ferry system is experiencing and would appreciate if KRCC would have a good conversation about getting legislators and the governor involved. Commission Strakeljahn suggested Commissioner Bozeman bring it up at the KRCC legislative reception.
- Happy Thanksgiving to all – stay well, stay happy!

### **Executive Session - None**

### **Adjournment**

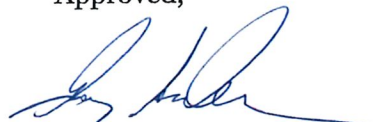
There being no further business before the Board, the meeting was adjourned at 7:40 p.m.

Submitted,



Jim Rothlin  
Chief Executive Officer  
December 9, 2021

Approved,



Gary Anderson  
Commission Secretary  
December 14, 2021